

**Attachment B
Updated Project Budget**

Income		Description/Explanation
Impact 100 Grant		NOTE: You MUST enter \$100,000.00 in the field to the left.
Other Grants (list each)		
Fundraising (line list each)		
Other Sources (line list each)		
Total Project Income (a)	\$ 0.00	
Project Costs & Expenses		Description/Explanation
Land and/or Building		
Equipment		
Furniture & Fixtures		
Remodeling Costs		
Other Capital (line list each)		
New Permits/Licenses Required		
Incremental Operating Expenses		
Salaries/Wages/Benefits		
Fundraising		
Marketing		
Rent/Utilities		
Other Operating Expenses		
Consultant/Professional Services		
Other (line list each)		
Total Project Costs/Expenses (b)	\$ 0.00	
Net Project Income/Expense (a) - (b)	\$ 0.00	

Attachment C
Interim Grant Report

1. List the primary goals and objectives included in your proposal and describe the progress made toward each, including specific examples. Explain any variance from your goals or expected progress.
2. Has the timeline, budget, approach or plans changed from what was described in your original proposal?
3. Describe the response of the community or clients to the program thus far.
4. Please describe any unanticipated challenges encountered with this project to date and explain how you plan to address those challenges.
5. Describe specific successes achieved to this point, which demonstrate the positive impact of the program and reinforce why it is a worthwhile endeavor.
6. Describe any changes that you wish to make at this time to the grant budget, goals and objectives. Changes will need prior written approval from the Impact 100 Executive Committee.
7. What steps are being taken to ensure sustainability of the project beyond the grant period?
8. Fiscal information -Please complete the Interim Budget Report provided:
 - Indicate project-to-date costs for each line item (spent or encumbered) and update funding sources for the project;
 - Submit your nonprofit organization's financial information for the current fiscal year indicating income and expenses. This can be submitted as your most recent financial audit, financial review or 990 (in order of preference) for your agency.

President/CEO print name and sign

Date

Board Officer/Treasurer print name and sign

Date

Indian River Impact 100 - Interim Project Budget Report

Date: _____

PROJECT REVENUES:

Original Request: _____

To Date:

Impact 100 Grant: \$100,000.00

Government grants (specify)
Government contracts (specify)
Foundations
Corporations/Businesses
Civic or Community Groups
United Way
Arts Council
Individual Contributions
Fundraising Activity (events)
Membership Income
In-kind support
Investment Income
Endowment Earnings
Earned Income
Other (specify)

Total Revenue

PROJECT EXPENSES/COSTS:

Original Request: _____

To Date: _____

Project Payroll Costs
Project Director Salary
Insurance, Benefits and related taxes
Consultants and Professional Fees
Land/Building/Construction Costs
Equipment, Machinery, Vehicle Purchase Costs
Office Furniture/Fixture Purchase Costs
Fundraising Costs
Telephone & Fax
Printing, Copying, Supply Costs
Postage and Delivery
Rent and utilities
Marketing and promotion
*Other (specify)

Total Expenses

**Attachment D
Final Grant Report Form**

Project Impact:

1. List the primary goals and objectives included in your original proposal and describe the progress made toward each, including specific examples. Explain any variance from the goal or expected progress. If applicable, explain why planned objectives were not attained or why scheduled activities were not implemented.
2. Describe how collaborative or cooperative efforts with individuals and organizations affected outcomes. This could include planning, implementing, funding and/or evaluating the project.
3. Describe any unanticipated benefits and/or challenges encountered with this project.
4. What steps are being taken to ensure the sustainability of your project beyond the grant period?
5. Were funds from the Indian River Impact 100 grant spent for any purpose other than what was stated in the Grant Application and Grant Award Agreement?

Organizational Impact:

1. What impact did the Indian River Impact 100 grant have on your organization, the community and the target population? When possible, please quantify such impact.
2. If possible, provide a “human interest story” that illustrates a success of the project.
3. What are the most important outcomes and “lessons learned” from this project? How will you apply what you learned to future work? If you were to undertake this project again, would you do anything differently? If yes, please explain.
4. Were additional funds or volunteer hours received as a result of connections made through your organization’s association with Indian River Impact 100?
5. If applicable, attach relevant materials relating to the funded project, i.e., press or news items, annual report references, brochures, letters of support, photographs, etc.

President/CEO print name and sign

Date

Board Officer/Treasurer print name and sign

Date

**Fiscal—please complete the Final Project Budget Report provided:
Indicate project-to-date costs for each line item (spent or encumbered) and update funding sources for the project;**

Impact 100 reserves the right to ask for additional information.

Project Revenues:

	Original Request	Actual To Date
Impact 100 Grant	\$100,000	
Government Grants (specify)		
Government Contracts (specify)		
Foundations		
Corporations/Businesses		
Civic or Community Groups		
United Way		
Arts Council		
Individual Contributions		
Fundraising Activity (Events)		
Membership Income		
In-kind support		
Investment Income		
Endowment Earnings		
Earned Income		
Other (specify)		
Total Revenue		

Project Expenses/Costs:

- Project Payroll Costs
- Project Director Salary
- Insurance, Benefits and related taxes
- Consultants and Professional Fees
- Land/Building/Construction Costs
- Equipment, Machinery, Vehicle Purchase Costs
- Office Furniture/Fixture Purchase Costs
- Fundraising Costs
- Telephone & Fax
- Printing, Copying, Supply Costs
- Postage and Delivery
- Rent and Utilities
- Marketing and Promotion
- Other (specify)
- Total Expenses